

SUSTOURISM

AGENDA

WP1 | D.1.2: *SUSTOURISM Kick-off Meeting*

Project	SUSTOURISM – Sustainable Partnership for Popularization and Preservation of the Cultural and Historical Heritage in the Cross-Border Region Greece–Bulgaria (MIS 6010656)
Programme	Interreg VI-A Greece–Bulgaria 2021–2027 Priority 3 RSO4.6 Culture and sustainable tourism
Date and time	Thursday, 22 October 2026, 11:00 – 13:45
Venue	Villa Armira, Ivaylovgrad, Bulgaria
Host	PB1 – Municipality of Ivaylovgrad (Lead Beneficiary)
In cooperation with	PB2 – Municipality of Orestiada PB3 – Community Center "Probuda 1914" PB4 – Rural Research and Development Company of North Evros S.A.
Participants	Project teams of all PBs and their external project management experts; representatives of the Joint Secretariat of the Interreg VI-A Greece–Bulgaria Programme
Working language	English

Programme

Time	Session	Speaker
10:30 – 11:00	Registration and welcome coffee	
11:00 – 11:10	Welcome address Mayor of Ivaylovgrad (Lead Beneficiary); tour de table of participants	PB1
11:10 – 11:30	Project management teams Official introduction of the project management consultancy experts of all PBs (Infinitus Ltd. for PB1 and PB3) Roles, contact points, internal communication and reporting arrangements	All PBs
11:30 – 12:05	Application Form changes Changes needed, as identified by each PB Type of modification and approval route under the Programme Manual; timing of the modification request	PB1, all PBs, JS

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Time	Session	Speaker
12:05 – 12:15	Coffee break	
12:15 – 12:45	Payment schedule forecast Expected expenditure and payment claims per PB until the end of 2026 and for 2027 Reporting and verification deadlines in the MIS; risk of underspending	All PBs, JS
12:45 – 13:20	Infrastructure measures: authorisation procedures and procurement schedules Authorisation issues raised by the Municipality of Orestiada and their relevance to the Ivaylovgrad activities Implications for the procurement plans and the project timeline; mitigation measures	PB2, PB1, JS
13:20 – 13:35	Communication and visibility Status of the project communication measures Next steps in implementing the Communication Plan	PB4, all PBs
13:35 – 13:45	Conclusions and next steps Decisions, action points, responsibilities and deadlines; date of the next partnership meeting	PB1

Times are indicative. Partners are kindly asked to bring their proposed Application Form changes and payment forecasts for 2026–2027.

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